

**TOWN OF HOWEY-IN-THE-HILLS  
DEVELOPMENT REVIEW COMMITTEE MEETING  
CONTOUR PROPERTIES SITE PLAN REVIEW  
JANUARY 21, 2021  
MINUTES**

The meeting was called to order at 10:35 AM.

Attendees Included:

Martha MacFarlane, Mayor  
Thomas Harowski, Planning Consultant  
Chief Thomas, Police  
Ron Frank von Frankenstein, CBO  
Victoria Elfers, Permit Clerk  
Nathanial White, Owner

John Brock, Town Clerk  
John Ernest, Public Facilities  
George Brown, Code Enforcement  
Don Griffey, Town Engineer  
Mike Kimmel, Project Engineer

Attendees were introduced and Mr. Harowski reviewed the January 19, 2021 memo providing comments on the draft site plan. Discussion proceeded through each of the items in the staff report, and recommendations were identified for most items cited in the staff report.

The DRC requested the applicant prepare a response based on the staff report indicating the proposed response to each item on the list. This report will be available on Friday January 22, 2021 as an input to the staff report for the upcoming Planning Board meeting. The staff will prepare a report for distribution with the Planning Board agenda with January 22, 2021 as the target date for providing the staff report.

The site plan is on the agenda for the January 28, 2021 regular meeting, and the applicant will provide updated plans to staff for review and distribution on Tuesday January 26, 2021

There being no further business, the DRC meeting was adjourned at 11:25 AM.