

Howey-in-the-Hills Parks and Recreation Advisory Board
May 11, 2017 Minutes

Attendees: Peggy Ernest, Martha MacFarlane, Pat Miller, Kelly Cook, Jenny Deschenes, John Ernest

The board approved April 13th meeting minutes.

Reports & Announcements:

Financial Report – Martha distributed the latest budget report via email 5/11. Impact fee balance was not provided, Martha will follow-up with Town Hall again.

Events Committee – Jenny provided a financial report and a plan for the 2017-18 events.

- Events will have an ice cream social on May 24th 4 p.m. to mark the end of the school year.

Survey of Park areas - Public Service provided a report of the extensive work completed in the parks in April and early May.

- **Sara Maude Mason:** The board discussed the need to replace the remaining, original, section of the Sara Maude Mason board walk. It is dangerously unstable and, though it is the highlight of the route for the Reindeer Dash, if not replaced will not be safe for participants.
- **Blevin's Patriot Park:** Public Services will add borders along walkway entrance from Cypress Avenue for the non-military memorial bricks. Jenny will add information to the Facebook page.
- **Griffin:** John will assess the damage to the Lakeshore sidewalk just north of the boat launch and will confirm whether the shoreline spraying will eliminate the cat-tails on the lakeshore between Magnolia and Cypress, if not he will have them cut down.
- **Town Buildings:** Pat contacted 3 landscapers; one provided an estimate of \$4,000+ to trim the existing plants as appropriate and replant the beds in front of the Library. P&R requested Public Services trim bushes when time permits and remove the jasmine from the Library beds and add mulch. P&R will discuss additional landscaping in 2017-18 budget meeting.

Old Business:

Blevins Park –Charlotte will confirm cost of benches before and ask the Howey Garden & Civic Club, Community Services Board for funds.

Griffin Park Grant – PS and Martha met with Julie, Fitzgerald representative, on May 3rd. PS has completed all preparations/work. Fitzgerald will begin installation on May 22; the work will take approx. 5 days.

Bars for Banners on Central – The Mayor approved and Public Services will purchase the bottom banner bar from the light manufacturer. Pat investigated but did not an alternative.

Welcome Packets/Mass Mailing – Curtis Robins provide a draft of his efforts from 2015. Martha will request updates from the Town departments, include items discussed by P&R, schedule time with Town Hall to identify local businesses and provide a draft to the board so the project can be included in Howey's 2017-2018 budget process. John Scott may coordinate the distribution of the packets to new Howey residents.

Future use of P&R Impact Fees –

- The Board agreed that it would be appropriate to use some of the P&R impact fees for the proposed Community Room. Peggy will speak with JoJo, Friends of the Library. If agreed the boards will approach Town Council.
- Kelly will contact Lake County School Board President, Ms. Kornegay, about the baseball field.

2017-2018 Budget Preparation –

Project Description	Cost Breakdown	Maintenance Needs	Total
Flag Pole for Griffin Park			
Art installation			
Town Marquee			
Park Rules signs			
Landscape repairs and large planters for Library			
include restroom in town plan for Central Ave			
Plan for protecting Howey's Natural Environment beginning with Sara Maude Mason Nature Preserve			
research ballpark			
Benches and pads for Blevin's Patriot Park			
Landscape Maintenance, \$ for landscape guidance			
Park Rules Signs			

The meeting was adjourned at 8:45 p.m.

Respectfully Submitted,

Martha MacFarlane

