

Howey-in-the-Hills Parks and Recreation Advisory Board  
April 13, 2017 Minutes

Attendees: Peggy Ernest, Martha MacFarlane, Charlotte Maffia, Pat Miller and Kelly Cook.

The board approved March 9<sup>th</sup> meeting minutes.

**Reports & Announcements:**

**Financial Report** – Martha distributed the latest budget report via email 4/7. Public Service confirmed posts to Blevins project. Impact fee balance was not provided, Martha will follow-up with Town Hall.

**Events Committee** – Jenny provided a written report:

- Blevins Patriot Park dedication: Howey Men's Club donated \$241, proceeds from the Blevins Patriot Park dedication pancake breakfast. VFW post 8087 provided the Honor Guard and gun salute. Response was excellent.
- Easter Egg Dash: 4/15 9 a.m. bounce house, treats, music and games.
- Movie Night: 5/13 7p.m. planning to have popcorn, cotton candy and snow cones. May sell hot dogs, etc. to build funds for events. If Event budget allows, buy 2 Event in Howey banners that can be put up at each end of town.

**Survey of Park areas**

- Public Service provided report for March (attached to distribution email).
- Blevins Park – Peggy will use the Howey Men's Club donation to purchase summer plants for the planters and flower bed. P&R will have a work day 4/27, 8 a.m. to plant new flowers and clean-up plant beds, etc.
- Well 3 – Pat will investigate maintenance/trimming of the bedding plants.
- Griffin Park – Public Services addressed maintenance issues and also removed the volcano and jumbo flyer, which will be installed in the Sara Maude Mason play area, to prepare for the new equipment. Peggy confirmed that the Anhinga statue coloring is patina, not rust.
- Town Center – The shrubs around Town Hall and the Police Station need a good trimming.
  - Pat will contact landscape companies and/or local master gardeners about developing a landscape plan to replace the ailing jasmine, etc. in front of the Library.
  - Pat will order the additional banner sleeve rods and new banners with the funds budgeted for the hanging planters. Pat will also ask the vendor if/how to repair our existing banners.

**Old Business:**

**Blevins Park** – Martha will edit the Dedication Paver form to ensure 15 character/3 line. Non-military bricks will be permitted; Peggy will work with Public Service to determine if separate area is doable. Charlotte, the concrete pads for benches would cost \$125/ea; she will confirm cost of benches before approaching the Howey Garden & Civic Club Ways and Means committee for \$.

**Griffin Park Grant** – PS awaiting concrete vendor for installation of the picnic table and bike repair station slabs. Fitzgerald, the play/exercise equipment installation company, is waiting for a few final parts before scheduling the planning meeting.

**Welcome Packets/Mass Mailing** – No update. Martha will schedule time with Town Hall to identify local businesses.

**New Business:**

**Bike Trails Through Howey** – Kelly received a letter from Mayor Sears notifying P&R about the Lake County/Howey intent to establish local Bike Trails. Councilman Conroy is the lead on the project.

**Griffin Park** – The bike repair station has been received and assembled.

**Future use of P&R Impact Fees –**

- The Board agreed that it would be appropriate to use some of the P&R impact fees for the proposed Community Room. Peggy will speak with JoJo, Friends of the Library. If agreed the boards will approach Town Council.
- Kelly will contact Lake County School Board President, Ms. Kornegay, about the baseball field.

**2017-2018 Budget Preparation –**

Project Description	Cost Breakdown	Maintenance Needs	Total
Flag Pole for Griffin Park			
Art installation			
Town Marquee			
Park Rules signs			
Landscape repairs and large planters for Library			
include restroom in town plan for Central Ave			
Plan for protecting Howey's Natural Environment beginning with Sara Maude Mason Nature Preserve			
research ballpark			
benches for Blevin's Patriot Park			
Landscape Maintenance, \$ for landscape guidance			
Park Rules Signs			

The meeting was adjourned at 8:25 p.m.

Respectfully Submitted,

Martha MacFarlane

