

Howey-in-the-Hills Parks and Recreation Advisory Board
March 9, 2017 Minutes

Attendees: Peggy Ernest, Martha MacFarlane, Charlotte Maffia, Pat Miller, Kelly Cook and Roger Burgoyne.

The board approved February 9th meeting minutes.

Reports & Announcements:

Financial Report – P&R impact fees currently stand at \$22,000.

Events Committee – Blevin's Patriot Park dedication will be March 25th, 9-11:30 a.m. Roger Burgoyne will call Jenny to coordinate details for the Howey Men's Club pancake breakfast e.g. chairs from Public Services, power location, etc. 12 memorial bricks have been ordered. Proceeds from the Pancake Breakfast will pay for the Blevin's bricks and other maintenance items for Blevins Patriot Park.

Survey of Park areas

- General – Peggy brought the Central Park FRDAP design. The board agreed the color and shape would work for the park rule signs. Peggy will research rules etc. for pricing for the upcoming budget discussions.
- Griffin Park – Landscape fabric has popping up in the play area and needs trimming. Bushes in the Lakeshore seating area also need trimming to about 2 feet, especially the Loropetalum.
- Town Center –The shrubs around Town Hall and the Police Station need a good trimming. Martha will follow-up with Scott/Yard Stop and/or local master gardeners about developing a landscape plan to replace the ailing jasmine, etc. in front of the Library. Charlotte suggested hardscaping the area. Addressing the Library landscape will be considered in the upcoming budget discussions. Pat will order the additional banner sleeve rods and new banners with the funds budgeted for the hanging planters. Pat will also ask the vendor if/how to repair our existing banners.

Old Business:

Griffin Park Grant – The equipment was ordered and colors confirmed 2/28. Installation is planned between 4/15-5/15. Martha will get the bike repair station installation specs. and coordinate the move of the jumbo flyer and volcano climber to the Sara Maude Mason play area.

Central Park – CTI provided the FRDAP sign design.

Welcome Packets/Mass Mailing – No update. Martha will schedule time with Town Hall to identify local businesses.

New Business:

Little Library – The board agreed the little library should be located in Griffin Park near the adult swing behind the gazebo. Pat will provide the location to Public Services.

Town Marque – Kelly spoke with Minneola Town Hall. They will have their vendor contact her. Kelly may also contact Tavares 1st Baptist Church.

Blevins Patriot Park – Charlotte received a request to add benches between the shade trees along the perimeter of the park. The board will consider the request during the budget discussions and Charlotte will contact the Howey Garden & Civic Club Ways and Means committee chair.

Future use of P&R Impact Fees – The Board agreed that it would be appropriate to use some of the P&R impact fees for the proposed Community Room. Peggy will speak with JoJo, Friends of the Library. If agreed the boards will approach Town Council.

2017-2018 Budget Preparation –

Project Description	Cost Breakdown	Maintenance Needs	Total
Flag Pole for Griffin Park			
Art installation			
Town Marquee			
Park Rules signs			
Landscape repairs and large planters for Library			
include restroom in town plan for Central Ave			
Plan for protecting Howey's Natural Environment beginning with Sara Maude Mason Nature Preserve			
research ballpark			
benches for Blevin's Patriot Park			

The meeting was adjourned at 8:16 p.m.

Respectfully Submitted,

Martha MacFarlane

