

MINUTES OF THE PLANNING AND ZONING BOARD MEETING
HELD MAY 24, 2018

Chairman Llewellyn called the meeting to order at 6:00 p.m.

Present: Chairman Llewellyn, Vice Chairman St. Clair, Member Wells and Member Lehning.

Also Present: Town Clerk Burke, Town Planner Harowski and Admin Assist. Stephenson.

CONSENT AGENDA

Minutes of the regular April 26, 2018 Planning and Zoning Board Meeting.

Member Wells seconded by Member St. Clair moved to approve the Consent Agenda as presented. Motion passed unanimously.

NEW BUSINESS

Discussion: Comprehensive Plan Amendment

- **Chapter 2 - Transportation**
- **Chapter 7- Intergovernmental Coordination Element**
- **Chapter 10 – Public Participation**
- **Chapter 11 – Public School**

Town Planner Harowski said that this month we are submitting the first group of comprehensive plan amendments generated by the evaluation and appraisal review that was done in 2017. The Town is obligated to submit the amendments to the Florida Department of Economic Opportunity by September of 2018. The amendments that have been presented this month include Transportation, Public Participation, Intergovernmental Coordination, and Public Schools. The revisions are presented in a “strike-through and underline” format as required by the State, and the changes have been highlighted in red for easier recognition.

The Intergovernmental Coordination Element and the Public Participation Element are basically procedural components of the plan which guide public involvement and coordination of our plan with the plans of other local governments and review agencies. As noted in our assessment work done last year there is little need to revise these elements beyond minor adjustments. The proposed plan deletes references to the old 9J-5 administrative rule which was repealed after our last general plan update. Some recommended actions which have been completed are also removed. In neither element have revisions to the goals, objectives and policies been recommended.

For the Public School Facilities Element, the proposed changes have also been minor. Tables 2 and 3 which are the old school capital improvements schedule and funding projections have been deleted as these are outdated and no longer strictly required in the plan. The school district capital program will be addressed in the capital improvements element and will be reviewed as part of the annual update required of the

CIP. The only recommended change to goals, objectives and policies has been the deletion of a policy requiring an action that has already been taken.

The Transportation Element required more extensive editing, but again few changes were made to the goals, objectives and policies. Table 1 was updated to include the new roads in the Venezia subdivision and the tables with traffic counts and level of service determinations were updated with current data. Table 3, which provided detailed information on traffic accidents was deleted entirely as it added a lot of bulk to the document without adding much in the way of useful data. The data and analysis section was edited to reflect the current status of transportation information and needs. The most substantive change is the elimination of the proposed 3-lane design for SR 19, as the Town has taken formal steps to abandon this project. The corresponding policy addressing this item is deleted as well.

No comments made by the Planning and Zoning Board Members. All agreed to the changes.

Consideration and Recommendation to appoint Matthew McGill to the Planning and Zoning Board.

Chairman Llewellyn suggested that the Planning and Zoning Board table the item until Mr. McGill could attend the meeting.

Member St. Clair seconded by Member Lehning moved to table the Agenda Item “appoint Matthew McGill to the Planning and Zoning Board” to the June 28, 2018 Meeting. Motion passed unanimously.

PUBLIC COMMENTS

ADJOURNMENT

ATTEST:

Chairman Llewellyn

Dairian Burke
Town Clerk