



TOWN OF HOWEY-IN- THE-HILLS  
PLANNING AND ZONING BOARD MINUTES  
NOVEMBER 19, 2020  
VIDEO/CONFERENCE CALL MEETING

Chairperson St. Clair called the meeting to order at 6:00 PM.

Board members present: Chairperson Tina St. Clair, Bernice Hower, Fran Wagler, Ron Francis III, Jamie Troyer, and Richard Mulvany.

Also Present: Town Planner, Tom Harowski conferenced-in via Zoom.  
Building Services Assistant, Victoria Elfers.

**CONSENT AGENDA**

Chairperson, Tina St. Clair, mentioned the Consideration and Approval of the October 22<sup>nd</sup>, 2020 Planning and Zoning Board meeting; however, the minutes were not available for discussion. She concluded that the meeting would move on to New Business.

**NEW BUSINESS**

1. Town Planner, Tom Harowski, presented a training for Planning and Zoning program for volunteers and elected officials. There were no questions and/or comments from the Board members regarding the training.

2. Town Planner, Tom Harowski, explained that the State of Florida has updated the requirements for the Five-Year Capital Improvement Plan. A draft of the updated Capital Improvement Plan (CIP) was reviewed by the Board and the Board recommended the draft CIP to the Town Council for adoption.

**Motion made by Board Member Fran Wagler to recommend the Capital Improvement Plan to council for approval; Board Member Jamie Troyer seconded the motion. Motion approved by roll call vote.**

**Member Bernice Hower YES**

**Member Fran Wagler YES**

**Member Richard Mulvany YES**

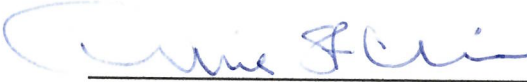
**Member Jamie Troyer YES**

**Chair Tina St. Clair YES**

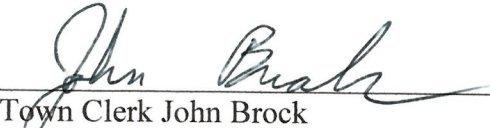
**Member Ron Francis III YES**

**ADJOURNMENT**

There being no further business, Chairperson St. Clair adjourned the meeting at 7:08 PM.

  
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Chairperson Tina St. Clair

**ATTEST:**

  
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Town Clerk John Brock