



MINUTES OF THE HOWEY-IN-THE-HILLS
PLANNING & ZONING BOARD MEETING
HELD JANUARY 28, 2021

Chairperson Tina St. Clair called the Planning & Zoning Board Meeting to order at 6:00 p.m.

Members Present:

Tina St. Clair, Chairperson
Ron Francis III, Vice-Chair
Bernice Hower, Board Member
Fran O'Keefe Wagler, Board Member
Richard Mulvany, Board Member
Jamie Troyer, Board Member (virtually)

Staff Present:

Thomas Harowski, Town Planner
John Brock, Town Clerk

Roll Call was performed, and it was determined that a quorum was present.

CONSENT AGENDA

1. **The approval of the minutes and ratification and confirmation of all Planning & Zoning Board actions at the November 19, 2020 Planning & Zoning Board Meeting.**

Motion made by Board Member Fran Wagler to approve the minutes; Board Member Richard Mulvany seconded the motion. Motion carried unanimously.

NEW BUSINESS

2. **Discussion: Contour Property Site Plan Review.**

Town Planner, Thomas Harowski, gave a synopsis of the Site Plan for Contour Properties. Mr. Harowski explained the Development Review Committee's review of the plan and the property owner's responses. Mr. Harowski answered questions about the Site Plan that the Board had.

Motion made by Vice-Chairperson Francis to recommend the Contour Property Site Plan to the Town Council for consideration; Board Member Mulvany seconded the motion. Motion carried unanimously.

3. **Discussion: Proposed 2021 Omnibus Amendment Package for the Land Development Code.**

Town Planner, Thomas Harowski explained the proposed package of changes for the Land Development Code. One suggestion that was made, was that it was appropriate to change the site

plan review process and eliminate the preliminary review and do just the final review. After discussing the entire package, Mr. Harowski suggested that he would make changes to the package from some of the feedback that the board gave him during the presentation and represent it again to the Planning & Zoning Board at the next meeting.

Public Comments

There were no questions or comments.

ADJOURNMENT

There being no further business to discuss, a motion was made by Vice-Chairperson Francis to adjourn the meeting; Board Member Mulvany seconded the motion.

The Meeting adjourned at 7:34 p.m. | **Attendees: 11**



Chairperson Tina St. Clair

ATTEST:


John Brock, Town Clerk