



**TOWN OF HOWEY-IN-THE-HILLS
APPLICATION FOR BUSINESS TAX RECEIPT**

Business Tax Receipt applicant shall submit a completed application and a \$10.00 non-refundable fee.

NAME OF BUSINESS: _____

NAME OF OWNER(S) OR PRINCIPAL SHARE HOLDER(S): _____

BUSINESS PHYSICAL ADDRESS: _____

BUSINESS MAILING ADDRESS: _____

CITY/STATE/ZIP CODE: _____

PHONE # _____ FAX # _____ EMAIL _____

OWNERSHIP TYPE: CORPORATION____ PARTNERSHIP ____ SOLE PROPRIETORSHIP
LIMITED LIABILITY COMPANY CHARITABLE ORGANIZATION OTHER

IS THE BUSINESS A HOME BASED BUSINESS: YES ____ OR NO ____
IF YES – COMPLETE QUESTIONNAIRE ATTACHED

**ALL COMMERCIAL BUSINESSES MUST PROVIDE AN EXISTING SYSTEM EVALUATION
PERMIT FROM LAKE COUNTY HEALTH (352) 253-6130.**

FEDERAL ID# _____ STATE LICENSE NUMBER _____

TYPE OF BUSINESS _____

DATE BUSINESS STARTED _____

NUMBER OF EMPLOYEES: ____ NUMBER OF PROFESSIONALS: ____ NUMBER OF UNITS: ____

NUMBER OF STATE LICENSED EMPLOYEES: ____ Include a copy of all State Licenses

CURRENT ZONING _____ SQUARE FOOTAGE _____

LOCATION IN THE HOME, IF APPLICABLE _____

LIST SPECIFIC TYPE OF EQUIPMENT USED, AND TYPES OF HAZARDOUS CHEMICALS USED

I UNDERSTAND THAT I AM PAYING FOR A BUSINESS TAX RECEIPT ONLY AND THAT I MUST MEET ALL TOWN ZONING, COUNTY AND STATE REQUIREMENTS BEFORE I CAN LEGALLY OPERATE A BUSINESS, PROFESSION OR OCCUPATION WITHIN THE CORPORATE LIMITS OF HOWEY-IN-THE-HILLS, FLORIDA.

APPLICANT SIGNATURE: _____ **DATE:** _____

NOTE: In order to expedite this process, please supply the names, addresses and a copy of all State licenses for professionals. Proof of current registration or exemption from the Department of Agriculture and Consumer Services is required for health studios, dance studios, vehicle repairs shops, sellers of travel and telemarketing businesses. If the receipt applies for is not under the individual's name, proof of incorporation, Fictitious Name or exemption must be submitted.

TO BE COMPLETED BY STAFF

Inspection by Building Official and Fire Marshal for Commercial Business

Building Official Date: _____

Fire Inspector Date: _____

Inspection by Police Chief or Designee for Commercial Business

Police Chief or Designee Date: _____

Town Clerk or Designee Approval

Town Clerk or Designee Date: _____

\$10.00 APPLICATION FEE-DATE PAID: _____ \$3.00 TRANSFER FEE-DATE PAID: _____

RECEIPT FEE _____ DATE PAID _____

HOME BASED BUSINESS SUPPLEMENTAL INFORMATION

STANDARDS FOR HOME OCCUPATIONS (5.01.02)

The following questions relate to specific standards that have been established for home based businesses in the Town. Please complete this form with the appropriate responses to the questions.

	YES	NO
Will the business employ any non-resident to work at the house?		
Will there be any outdoor display of business goods, materials or supplies		
Will the business use any equipment or process that creates noise, vibration, glare, smoke, fumes, odors or electrical interference beyond the property line?		
Will the business use any equipment which will create visual or audible interference with radio or television reception?		
Will the business use any toxic, explosive, flammable, radioactive or other hazardous materials?		
Will the business occupy more than 20% of the heated floor area of the structure?		
Are any structural alterations proposed to accommodate the home based business?		
Is a separate entrance proposed for the business?		
Will the business involve the use of commercial vehicles for delivery to the residence other than vehicles normally associated with residential home delivery?		
Are any commercial vehicles associated with the business to be parked at the residence?		
Are any business identification signs proposed?		
Are customers or clients expected to visit the residence?		

If you answer yes to any questions, please attach a detailed explanation of the planned activity.



Protecting Our Lakes From Stormwater Pollution

Preventing Illegal Discharges from Mowing/Landscaping

The stormwater drainage system collects all the rain that runs off hard surfaces such as pavement and rooftops. This runoff, called stormwater, flows along the curb and gutter and then into a storm drain.

After entering the storm drain, stormwater moves to the nearest lake, pond, or river.

Anything that enters the stormwater drainage system besides rainfall is an illicit discharge and is a violation of Howey-in-the-Hills' Illicit Discharge Ordinance.

Grease, oils and detergents have potential to cause fish kill and other biological degradation and restrict recreational activities such as swimming and fishing. The purpose of the Illicit Discharge Ordinance is to protect public health, safety, and welfare by controlling pollution in our waterways.

Do **your** part to protect our environment from these types of pollution.

Implement these best management practices today!

To schedule a visit to discuss preventative measures at your location, please contact:

Howey-in-the-Hills Public Works Department (352) 324-2290, ext. 119

To report an illicit discharge, please call: **(352) 324-2290, ext. 119**

For information about Lake County's waterways, please visit: www.lakewateratlas.usf.edu





What is Illicit Discharge?

An illicit discharge is any direct or indirect non-stormwater discharge to the storm drain system.

An illicit connection is any connection which allows non-stormwater to enter the storm drain system including sewage, wastewater, and wash water.



Good Working Practices to Follow

- **Mowing:**
Mow at the correct height for the type of sod: St. Augustine and Bahia at 3-4 inches. Bermuda and Centipede at 1.5 inches.
- **Grass Clippings and Leaves:**
DO NOT blow lawn clippings and leaves into the street or down the storm drain. Blow back onto the lawn or into a bed as free mulch and fertilizer.
- **Fertilize Wisely:**
Minimize use of fertilizers. Use a slow release with a low or 0 middle number (phosphorus). **DO NOT** fertilize when a large rain event is expected and **never** within 10 feet of the water's edge.
- **Good Housekeeping:**
Do not leave excess fertilizer in the street or driveway. Sweep it up or blow it back into the yard.
- **Cleaning Up Spills:**
Use absorbent cleaning agents instead of water to clean work areas.
Use dry methods for spill cleanup, i.e., sweeping.

Keep dry absorbent materials nearby in case of a spill.
- **Save the Swales:**
Keep swales mowed and clear of blockages.
Never fill in a swale.
- **Storm Drains:**
Keep swales mowed and clear of debris and vegetation. Never put chemicals, lawn clippings, soil, or other debris down the storm drain.



Management Responsibilities

- **Equipment Maintenance:**
Designate a specific area to drain and replace motor oil, coolant, and other fluids where there are no connections to the storm drain.
- **Education and Training:**
Provide opportunities for homeowners to learn more about proper best management practices and protecting our waterways.
- **Chemical Storage:**
Be sure chemicals are stored properly, i.e. off the ground, out of the rain, etc.
- **Pest Management:**
Use integrated pest management practices to reduce the need for chemicals.
- **Water Management:**
Homeowners should thoroughly inspect irrigation systems. Know your watering days!
- **Respect the Shoreline:**
Provide information to homeowners on invasive plants and proper plants for shoreline areas.
Never allow any homeowner to remove shoreline vegetation without first determining the need for a permit.