2018-2019 BUDGET PLANNING

1 - GENERAL FUND BUDGET - FISCAL YEAR:			2018-2019						FINANCIAL AND ADMINISTRATIVE - 513
			12		7				
EXPENDITURES		2016-2017	2017-2018	%	2017-2018	2017-2018	2018-2019	DIFFERENCE	
		COUNCIL	COUNCIL	USED	AS OF	AVAILABLE	COUNCIL	FROM 17-18	COMMENTS/JUSTIFICATIONS
ACCT. #	ACCOUNT DESCRIPTION	ACTUAL	REQUEST	58%	4/30/2018	FUNDS	REQUEST	BUDGET	
513 -	PERSONNEL SERVICES								
110	Executive Salaries	57,750	36,400	60%	21,936.27	14,463.73	40,040	3,640	10% Increase
120	Salaries	47,449	61,620	31%	18,829.91	42,790.09	67,782	6,162	10% Increase
140	Overtime Wages	500	1,260	0%	0.00	1,260.00	1,000	-260	
210	FICA	6,534	6,077	40%	2,415.44	3,661.56	6,685	608	
211	Medicare	1,528	1,421	40%	564.93	856.07	1,563	142	
225	ICMA Retirement Contribution	5,120	4,758	0%	0.00	4,758.00	4,758	0	
230	Life & Health Ins.	18,045	18,045	34%	6,113.27	11,931.73	18,045	0	
240	Workers Compensation	0	0	#DIV/0!	0.00	0.00	0	0	
250	Unemployment Expense	0	0	#DIV/0!	1,294.47	-1,294.47	0	0	
	TOTAL PERSONNEL	136,926	129,581	39%	51,154	78,427	139,873	10,292	
513 -	OPERATING EXPENSES			58%					
321	Bank Fees	30	0	#DIV/0!	50.00	-50.00	0	0	
325	Late fees / Finance Charges	0	0	#DIV/0!	0.00	0.00	0	0	
340	Other Contractual Services	3,000	6,100	31%	1,877.71	4,222.29	6,100	0	
342	Software & Annual Maintenance	2,500	3,613	3%	117.00	3,496.00	3,613	0	
350	Pre Employment Screening	60	95	62%	59.00	36.00	95	0	
400	Travel & Per Diem	800	800	28%	221.38	578.62	1,200	400	Increase for CMC Certification
410	Telephone & Communications	1,400	1,400	127%	1,778.17	-378.17	3,050	1,650	Emails,Telephone, etc…
420	Freight / Postage / Shipping	400	400	116%	465.38	-65.38	550	150	
430	Utility Services	0	0	#DIV/0!	219.72	-219.72	6,448	6,448	Water & Electric
440	Rentals & Leases	1,800	1,800	28%	510.00	1,290.00	1,800	0	
451	Insurance	0	0	#DIV/0!	0.00	0.00	0	0	
460	R & M - Equipment	250	250	0%	0.00	250.00	250	0	
461	R & M - Computer Maint.	1,000	1,000	51%	505.90	494.10	1,000	0	
462	R & M - Building	0	0	#DIV/0!	0.00	0.00	0	0	
470	Printing - General	100	150	57%	85.81	64.19	450	300	
490	Miscellaneous Expense	-27,066	100	60%	60.00	40.00	100	0	
492	Advertising	0	150	0%	0.00	150.00	50	-100	
510	Office Supplies	800	800	62%	495.59	304.41	800	0	
520	Operating Supplies	1,500	1,500	29%	441.63	1,058.37	1,500	0	
523	Uniforms	200	312	0%	0.00	312.00	450	138	Price Increase
540	Dues and Subscriptions	500	500	36%	181.67	318.33	500	0	
550	Training / Education / Tuition	800	1,000	31%	311.25	688.75	1,500	500	Increase for CMC Certification
	TOTAL OPERATING	-11,926	19,970	37%	7,380.21	12,589.79	29,456	9,486	

2018-2019 BUDGET PLANNING

GENERAL FUND BUDGET - FISCAL YEAR:		2018-2019							FINANCIAL AND ADMINISTRATIVE
EXPENDITURES		2016-2017 COUNCIL ACTUAL	2017-2018 REQUEST 0	% USED 58%	2017-2018 AS OF 4/30/2018	2017-2018 494.10 1/0/1900	2018-2019 COUNCIL REQUEST	DIFFERENCE FROM 17-18 BUDGET	COMMENTS/JUSTIFICATIONS
ACCT. #	ACCOUNT DESCRIPTION								
513 -	CAPITAL OUTLAY								
620	Building	0	0	#DIV/0!	0.00	0.00	0	0	
640	Equipment	0	0	#DIV/0!	0.00	0.00	0	0	
680	Computer & Software	0	0	#DIV/0!	0.00	0.00	0	0	
						0.00			
	TOTAL CAPITAL OUTLAY	0	0	#DIV/0!	0.00	0.00	0	0	
	TOTAL FINANCE/ADMIN.	125,000	149,551	39%	58,534.50	91,016.50	169,329	19,778	