

**MINUTES OF THE HOWEY-IN-THE-HILLS TOWN COUNCIL MEETING  
HELD JANUARY 9, 2012**

**Mayor Sears** called the Town Council Meeting of January 9, 2012 to order at 6:00 p.m.

**Mayor Sears** led the Pledge of Allegiance to the Flag.

**Mayor Pro-Tem Nebel** led the Invocation.

**Present:** Mayor Sears, Mayor Pro-Tem Nebel, Councilor Ernest, Councilor Hall, Councilor Richardson, Captain Thomas, Public Works Director Padgett, Town Attorney Blom-Ramos and Town Clerk Brasher.

**CONSENT AGENDA – Only one motion needed to approve the Consent Agenda**

**Minutes of the Town Council Work Session Held October 24, 2011.**

**Minutes of Town Council Meeting Held December 12, 2011.**

**Minutes of the Land Development Code Work Session Held December 21, 2011**

**Councilor Hall, seconded by Councilor Richardson, moved to approve the Consent Agenda as presented. Motion carried 5-0 with a roll call vote.**

**Councilor Ernest** voiced his concerns with the minutes not being done in a timely fashion. **Mayor Pro-Tem Nebel** said the minutes are to be done in a timely fashion with the assistance of Town Hall Staff.

**NEW BUSINESS**

**Consideration and Approval of Work Authorization No. 15, Additional Services for the Engineering Design of the E. Revels Road Project Submitted by Neel-Schaffer, Inc. in the Amount of \$3,100.00.**

**Town Traffic Engineer Watanabe** was present and gave background.

**Councilor Richardson, seconded by Councilor Ernest, moved to approve Work Authorization No. 15 in the amount of \$3,100 for the engineering design of E. Revels Road. Motion carried 5-0 with a roll call vote.**

**Consideration and Appointment of Kevin Yochum to the Planning and Zoning Commission**

**Applicant Yochum** was present to answer questions.

**Councilor Richardson, seconded by Mayor Pro-Tem Nebel, moved to appoint Kevin Yochum to the Planning & Zoning Commission. Motion carried 5-0 with a roll call vote.**

**Consideration and Approval of Recommendation of Bid Award to Florida Design Contractors in the Amount of \$1,711,940.00**

**Town Engineer Shira** was present to answer questions.

**Mayor Sears** asked to approve the recommendation as presented and the Town will

process a change order at a later date. **Mayor Pro-Tem Nebel** asked for clarification with regards to the background on this company. **Town Engineer Shira** said the company background check has been done and B&H Consultants, Inc. is satisfied with their background.

**Councilor Richardson, seconded by Councilor Ernest, moved to approve the bid award to Florida Design Contractors in the amount of \$1,711,940.00. Motion carried 5-0 with a roll call vote.**

#### **Consideration and Approval of Proposed 2012 Holiday Schedule**

**Mayor Sears** gave background on this item.

**It was the consensus of the majority of the Town Council to adopt the 2012 holiday schedule and to add Christmas Eve as a holiday.**

#### **Update on Liens Collected in the Amount of \$2,936.08 as of December 21, 2011**

**Mayor Sears** gave background on this item.

**Mayor Pro-Tem Nebel** noted that the dollar figures on Administrative Assistant Osborn's Staff Report are incorrect and this item needs to be correct and brought back at the next meeting.

#### **Consideration and Approval of Resolution No. 2012-001, Setting Administrative Fees for Recording Liens for Unpaid Water Rates, Fees and Charges, Providing an Effective Date**

**Mayor Sears** gave background on this item.

**Councilor Hall, seconded by Mayor Pro-Tem Nebel, moved to adopt Resolution No. 2012-001. Motion carried 5-0 with a roll call vote.**

#### **Consideration and Approval of Check Registers for October 2011, November 2011 and December 2011**

**Mayor Sears** gave background on this item. **Councilor Richardson** said he is not in favor of approving the check register each month. **Mayor Pro-Tem Nebel** said this should be a part of the finance report.

**Mayor Pro-Tem Nebel, seconded by Councilor Ernest, moved to approve the check register for October 2011, November 2011 and December 2011. Motion carried 4-1 with Councilor Richardson voting no.**

#### **Discussion: Alternate Lighting for Town Streets and Buildings**

**Councilor Richardson** said he has spoken with Progress Energy about some items. He further stated with the Revels Road project, some poles and lights will need to be

changed out.

### **COUNCIL COMMENTS**

**Councilor Ernest** said he would like the building permit insurance certificates kept on file in Town Hall.

**Councilor Hall** said he would like to amend the Town Charter to hire a Town Manager.

**Mayor Pro-Tem Nebel** said the Town amended the Charter a few years ago and gave background. She said you have to be prepared for what comes with a Town Manager.

**Councilor Richardson** said some items at the playground are in need of repair.

### **Mayor Pro-Tem Nebel- None**

### **MAYOR REPORT**

**Mayor Sears** reported the following:

Water plant expansion is moving forward

Wastewater is moving forward

Meeting with Department Directors next week to set expectations.

Need to get businesses in the downtown area as well as signage.

### **PUBLIC COMMENTS-None**

**Adjourned at 7:07 p.m.**

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Chris Sears, Mayor

ATTEST:

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Brenda Brasher, CMC  
Town Clerk