

**Town of Howey-in-the-Hills Library Board Meeting
Marianne Beck Memorial Library
112 W. Central Ave**

DATE: 5/3/2018

TIME: 7PM

Call to Order

Attendance

New Business:

**Old Business: Library Director's Report
Grant Update
Meet the Artist**

Public Comments

Adjourn

PLEASE NOTE: IN ACCORDANCE WITH FLORIDA STATUTES 286 0105 ANY PERSON WHO DESIRES TO APPEAL ANY DECISION AT THIS MEETING WILL NEED A RECORD OF THE PROCEEDINGS AND FOR THIS PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED ALSO IN ACCORDANCE WITH FLORIDA STATUTE 286 26 PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE LIBRARY DIRECTOR (352) 324-0254 AT LEAST 48 HOURS IN ADVANCE OF THE MEETING

NOTICE: ONE OR MORE COUNCILORS MAY BE PRESENT TO HEAR OR PARTICIPATE IN DISCUSSION REGARDING MATTERS WHICH MAY COME BEFORE TOWN COUNCIL FOR ACTION.

**Town of Howey-in-the-Hills Library Board Meeting
Marianne Beck Memorial Library
112 W. Central Ave**

Date: April 5, 2018

Call to Order: The meeting was called to order at 7:05 pm. By Tahsia O'Keefe, Board Member filling in for Chairperson Bob Latshaw.

Attendance: Tahsia O'Keefe, Beth Flack, Rosemary Soto, Fran Wagler, Director Tara Hall, JoJo Lowe, President of the Friends of the Library

Minutes: Minutes of the March 1, 2018, meeting were read and approved with name corrections.

Library Director's Report: See the attached report

New Business:

- New Items on Loan: Fran Wagler had spoken with Sean O'Keefe from the Lake Library system. There is a process to obtain some specialty items the Lake Library has for loan to member libraries. Items she was able to borrow include but not limited to the following: 3D printer, drone with an HD camera, a badge maker, a die cut machine, 3D pens, Mind Storm and Lego robotics, K-nex levers and pulleys. All the items require adult supervision at the library.
- Donation: A used combination white/chalk board has been donated from the community for educational activities.
- Events on the planning agenda:
 - Home School Game Day
 - Bingo competition in July
 - Scrabble competition in August
 - Summer Chess Tournament
- Art classes for adults and one for kids will be offered again by Miles Wagler. These are to be scheduled.
- Update on Library Landscaping: Beth Flack attended the March Parks and Recreation Board meeting and provided a summary of the discussion regarding the landscaping in front of the Library. Mayor Sears and Barbara Anderson gave the update. The town is seeking bids for a landscape architect to recommend a plan for Florida friendly plantings and Florida native plantings as feasible. The completion date is estimated for sometime next year.
- Umbrella: The Friends of the Library is proposing funds for a "permanent" sun shade over the reading garden patio table. It is hexagon in shape and will withstand winds to 100 miles an hour. Members will vote on approval at the meeting this month.

Old Business:

- Grant money: Director reported that currently there is no money for library grants this year as the money was required for other pressing matters. She is applying for county impact fees. There is the potential for 2,500 homes coming into Howey.
- Brief update on 2019 Bookfest the Lake County Library is planning: The Howey Library has chosen Susan Carol McCarthy as the author for a meet and greet. The Friends of the Library groups would be asked to assist with coordinating transportation, meals accommodations etc. Other authors being discussed at the county level are Nelson DeMille, Jerry Shields, David Hagberg, David Baldacci.
- April Artist meet and greet: in response to a request a "Guest Book" will be provided for visitors to sign. The event this month will also have Peggy Clark and Charlotte Maffia from the Howey Historical Committee available at the Town Hall. A game card similar to bingo or a scavenger hunt will be created for participants to find answers to questions at the various open house locations and turn in for a raffle. Director Hall will ask if there could be a police presence at the intersection for crossings that evening.
- Extending the hours was discussed possibly from 5-8 pm. instead of 6-8 pm. to catch people coming home after work.

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A flyer has been created outlining services and types of events that are offered at the library. It was discussed to contact the Boy Scouts for a door to door distribution. The Friends also offered to pay for distribution in the water bill.

Public Comments: None


Adjournment: Motion to adjourn made by Beth Flack and second by Rosemary Soto. Motion passed at 8:35 pm.

Respectfully submitted,

Marcia Schneider

Marcia Schneider, Secretary

(electronically signed)



ROBERT J. LATSHAW JR
Chairman

**Library Director's Report
Marianne Beck Memorial Library
For the Month of April 2018**

Statistics for April 2018

The library was open for 25 days in the month of April. Volunteer hours totaled 154.75 hrs. Total items borrowed from other libraries totaled 303. Other county reports were not available at this time.

Funds collected for April

Copies/Fax: \$116.80 **Fines:** \$41.55 **Total:** \$158.35 **FOL:** \$398.35

Activities during the month of April

I have submitted the grant application for the Lake County Impact Fee grant. The recipient will not be notified until July of this year.

Public Works repaired one of my tables and replaced all the lights bulbs on the porch. Cee Bee Air Conditioning came out on April 26th to repair the unit. The tech Chris repaired it the best he could and agreed to have a quote sent to John Ernest for the cost of a new unit. As of today (Tuesday) we have not received that quote. I will let the board and town council know as soon as I am notified.

The FOL ordered a new umbrella for the table in Central Park. John Ernest put the FOL in contact with a company that was able to supply a reasonably price umbrella. It has been ordered and Public Works will installed it when it arrives.

Six patrons attended a class on the Overdrive App used to take out ebooks through the library system. The class was taught by our volunteer Cara. A patron baked cupcakes for the volunteers for National Library Workers, Day. We also hosted an Acupuncture workshop ad a Make & Take Essential oils class in April. "Meet the Artist" was attended by approximately 75 residents. For the first time, Hair in the Hills participated and the Historical Society. The museum portion of town hall was opened to the public.

Our monthly programs of chess, canasta, story time and yoga continue to expand and do well.

The total program attendance for the month of March: 117 kids
255 Adults
12 teens

Respectively submitted,
Tara Hall
Library Director